



2011 Volunteer application form

Volunteer No. :

VOLUNTEER IDENTIFICATION		Last name		First name		Sex F <input type="checkbox"/> M <input type="checkbox"/>	
Civic number	Street	Apt.	City	Postal code			
Telephone (home)	Telephone (cell)	Telephone (work)	Extension	Date of birth (YYYY/MM/DD)			
Email		Driver's Licence No. (File No.)		Expiration (YYYY/MM/DD)			
		- -					
Group/Company organizing your evening with Operation Red Nose, if applicable							Do you drive standard Yes <input type="checkbox"/> No <input type="checkbox"/>
Name of your insurance company (mandatory for escort drivers)		Policy No.		Expiration (YYYY/MM/DD)			

DECLARATION
 I hereby volunteer my services for this year's campaign. I authorize any police service with jurisdiction over any or all parts of Quebec to conduct a background check for any arrest, charge or conviction for a criminal offence for which I have not received rehabilitation or a pardon, and for any penal offence. I also authorize all police services to verify the validity of my driver's licence or conduct any necessary checks with the Société de l'assurance automobile du Québec.

I authorize all police services to conduct the said background check to ensure that I meet the Operation Red Nose selection criteria, as set out below :

Selection Criteria

Incompatible offences if committed within the last five years	Sex : prostitution (solicitation) Violence : assault, trespassing at night, uttering threats, intimidation, harassment, indecent telephone calls, mischief, arson causing damage to property, firearms (possession, omission)	Theft, fraud : personation Drugs : possession Other : breach of condition or probation, obstructing a peace officer, other criminal charges
Incompatible offences at all times	Sex : sexual assault or assault with a weapon, indecent acts, procuring, child pornography, corrupting children, bawdy house, rape Violence : kidnapping, attempted murder, homicide, aggravated assault, confinement, extortion, arson with disregard for human life, firearms (unauthorized use, trafficking)	Theft, fraud : breaking and entering, robbery, corruption Driving : offence causing death or bodily harm Drugs : trafficking, importing, cultivating Other : arrest warrant
Offences resulting in limited acceptance	Theft, fraud : Theft, fraud (accepted as an escort driver during sanction)	Driving : flight, dangerous operation of a motor vehicle, refusal to comply with demand, operation while impaired (accepted as a navigator during prohibition), unpaid tickets (tickets must be paid before volunteering)

I also authorize all police services with jurisdiction over any or all parts of Quebec to forward the results of the background checks to the Operation Red Nose coordinator. In accordance with the relevant legislation, I agree to protect the confidentiality of all information and data disclosed to me about Operation Red Nose clients and volunteers.

- I certify that the information provided is accurate and complete. Furthermore, between the time I submit this form and the time I participate as a volunteer, I will inform Operation Red Nose of any changes that would result in my no longer meeting the selection criteria.
- I also agree to comply with the volunteer commitment set out on page 2 of this form, which I have read and understood.

Date **Signature (mandatory)**

N.B. This volunteer application form is valid for the 2011 campaign only. It is subject to approval and can be revoked at any time.

RESERVED FOR POLICE CHECK		ONR COMMITTEE		Please return this form as soon as possible to : Operation Red Nose Outaouais 394, boul. Maloney Ouest, local 102 Gatineau, Qc J8P 7Z5 Phone : 819-771-2886 Fax: 819-771-3376
Checked by (name and registration no.)	Meets the criteria yes <input type="checkbox"/> no <input type="checkbox"/>	Approved by (name)	The volunteer has provided a criminal record check <input type="checkbox"/>	
Comments	Cannot be a driver <input type="checkbox"/>	Reason		
	Cannot be an escort driver <input type="checkbox"/>	Date	Final result Accepted <input type="checkbox"/> Refused <input type="checkbox"/>	
	Cannot be a navigator <input type="checkbox"/>			

IMPORTANT AND NEW THIS YEAR

All communications or reminders will be done by e-mail in order to be more efficient. Please fill out the **e-mail box** in the **Volunteer Identification** section.

A valid piece of identification must be presented upon arrival at the Volunteers Headquarters.

VOLUNTEER COMMITMENT

I agree to :

- take all necessary precautions to ensure the safety of my team and of Operation Red Nose clients by complying with, among others, the Highway Safety Code (speed limits, use of seatbelts, signage, parking, etc.). Operation Red Nose is not responsible for any tickets received during the course of my volunteer duties.
- comply with the Operation Red Nose code of ethics.

Sobriety : I must not consume any alcohol on the day I work with Operation Red Nose.

Confidentiality : All information about Operation Red Nose clients and volunteers that is disclosed to me will remain confidential and will not be used for any purpose other than fulfill the mandate conferred upon me. I will also not discuss any details with other volunteers that could be used to identify a client or volunteer.

Courtesy : I will show patience and courtesy toward clients at all times.

Free service : Operation Red Nose is a free service. I will never solicit donations, but if clients wish to make a donation, I will thank them.

Fatigue : Operation Red Nose volunteers must often deal with fatigue, and its effects at night must not be underestimated, since we are generally at rest between 2 a.m. and 6 a.m. Therefore, I will not overestimate my capabilities and, if necessary, I will take a nap before reporting for duty as an Operation Red Nose volunteer.

Mutual respect : All Operation Red Nose volunteers, whether they work in the office or on the road, deserve my full respect and consideration.

- return to Operation Red Nose all amounts given to me (donations, tips, gifts, etc.).

If I do not honour my commitment, Operation Red Nose reserves the right to terminate my participation as a volunteer for the current and future campaigns. The decision of Operation Red Nose is final.

VOLUNTEER DUTIES YOU ARE INTERESTED IN

You can volunteer for road or office duties. Please check the box of the duties that interest you. For office duties, please contact your local Operation Red Nose organization.

<input type="checkbox"/> Escort driver	Person who escorts the driver and the navigator in his or her own vehicle.	<input type="checkbox"/> Driver	Person who drives the client's vehicle.	<input type="checkbox"/> Navigator	Person who rides with the driver in the client's vehicle.
Must be 18 years of age or older Must have a valid driver's licence and a vehicle - Please carefully complete the <i>Driver's Licence</i> and <i>Insurance Company</i> sections on the reverse. - Operation Red Nose only insures escort drivers whose vehicles are insured against damage. - You must carry your proof of insurance and your driver's licence with you on the night of your shift with Operation Red Nose.		Must be 21 years of age or older Must have a valid driver's licence - Please indicate your driver's licence file number on the reverse. - You must carry your driver's licence with you on the night of your shift with Operation Red Nose.		Must be 18 years of age or older Driver's licence <u>not mandatory</u> , but indicating the number on the reverse will speed up the processing of your application.	

Note to escort drivers :

In case of accident, the insurance company of the vehicle's owner is the primary insurer. Operation Red Nose's insurer, Desjardins Assurances générales, will reimburse the franchise for up to \$1,000 in case of an accident for which the organization is responsible. Individuals insured with Desjardins Assurances générales and/or La Personnelle assurances, have an accident forgiveness clause.

INFORMATION

Please circle the date you are available. A minimum of 48 hours is needed to process your application after it is received.

Calendar (December)

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					2 A <input type="checkbox"/> B <input type="checkbox"/>	3 A <input type="checkbox"/> B <input type="checkbox"/>
				8 A <input type="checkbox"/> B <input type="checkbox"/>	9 A <input type="checkbox"/> B <input type="checkbox"/>	10 A <input type="checkbox"/> <input type="checkbox"/>
				15 A <input type="checkbox"/> B <input type="checkbox"/>	16 A <input type="checkbox"/> B <input type="checkbox"/>	17 A <input type="checkbox"/> B <input type="checkbox"/>
				22 A <input type="checkbox"/> B <input type="checkbox"/>	23 A <input type="checkbox"/> B <input type="checkbox"/>	
					30 A <input type="checkbox"/> B <input type="checkbox"/>	31 A <input type="checkbox"/> B <input type="checkbox"/>

WORK SCHEDULE

A = 20H À 1H
B = 23H À 4H

What other functions are you interested in?

- Reception
 - Accreditation support
 - Forming Volunteers Team Support
 - Administrative Support (daytime only)
- Food Services
- Trainer
- Mascot
 - Escort
 - Mascot Performer
- Dispatcher
- Phone Operator